

WELCHES WATER COMPANY

Board Meeting Minutes

Virtual Meeting via Google Meet 7:00 P.M. September 13, 2023

CALL TO ORDER: Doug Dickey called the meeting to order at 7:00 p.m.

ROLL CALL: Board Members: Doug Dickey, Patrick Green, Randy Stephens, Ray Miller, Libby Korach, Lucas Moore (Maggie Skenderian: absent.)

Contractors: Brenda Hatter – Badger Creek Bookkeeping, Jeremy Tower – NW Water Systems.

Guests: Jay

APPROVAL OF MINUTES: Ray motioned for Board Meeting minutes from last meeting be approved. Motion passed with no nays.

TREASURER'S REPORT: Brenda reported at the end of August, we had ordinary income of 20,500.37 before our interest income of \$30.07 and an additional expense in the current fiscal year for the tanks of 6,556.68. In our Clackamas County Bank, we have a balance of 3,851 which has been our regular checking operating bank. Since we opened a new bank account at OnPoint, deposits have been going there and checks have been coming out of Clackamas. After this month, we'll stop that as funds are depleted there. In our money market account at Clackamas County Bank is 68,015.18. The bank account at OnPoint, our checking account is at 20,779.95. And the money market is sitting at 1470.15. One thing discovered is money transferred in order to get above what we thought was the low threshold did not prevent us from another \$10 fee. Doug advised he would look into the matter. Bills went out July 1st, so at the end of August our receivables netted to 6,293.60. We have about 14 accounts right now that are overdue greater than 60 days. Meters will be read October 1st so there will be another quarterly billing going out for the first quarters usage. We shut off one account and have not yet begun the shutoff on another in arrears. Ray motioned that we begin shutoff proceedings on that account as well, and Patrick seconded. Motion passed with no nays. Jeremy advised he would draft a first notice and hang it tomorrow with plans for a secondary notice on the 22nd, and shutoff on the 28th if no payment received.

WATER OPERATOR'S REPORT: Jeremy reported water is safe and plentiful. Water tanks are at overflow. Jeremy is continuing to work on scheduling of tanks.

UPDATE ON LOAN FOR TANKS AND GENERATOR: No update. Waiting for environmental impact document. Doug noted he would check in with Maggie to follow up.

MASTER PLAN: Ray advised he will reach out to Randy to add him to any areas of interest.

WEBSITE: Doug advised he has been reorganizing the location for Minutes and will soon post new Rules & Regulations.

METER READING AND WATER RATES: Meter readings went well, and a leak was shut off. Doug advised he ordered weed eater for our meter reader, and will work with Maggie about an account holder who has an inoperable vehicle placed over their meter.

UPDATE ON RULES AND REGULATIONS: Ray advised we need to review/approve new draft and upload to website.

EMERGENCY PLAN UPDATE: Disseminated at Annual Meeting.

ELECTION OF NEW BOARD MEMBERS: Maggie is back for an additional term and Randy Stephens was voted onto the board as well for a term.

ASSIGNMENT OF BOARD OFFICERS:

BOARD MEETING DATES FOR 23/24: January 24, 2024; April 3, 2024; June 5, 2024; July 10, 2024 (Annual Meeting Planning); August 24, 2024 (Annual Meeting).

OLD BUSINESS: None.

NEW BUSINESS: Jeremy noted he has land use application for where tanks will go, and charge is \$1400 but will delay such until timing is ideal. Jeremy also advised another local water district is selling a tank that may be of interest to WWC, and having the two moved into place at the same time may be beneficial.

MEETING ADJOURNED: Ray motioned for meeting to be adjourned. Patrick seconded.